JENNINE SONNTAG Hales Corners, WI

Experience:

Municipal Judge Village of Hales Corners, Wisconsin

2011-Present

- Preside over and adjudicate hearings and trials related to Wisconsin Statute/municipal ordinance violations
- Hear and weigh testimony and other evidence
- Issue decisions (oral and written)
- Impose appropriate penalties as prescribed by law
- Interpret, apply, and explain municipal ordinances and Wisconsin Statutes
- Administer the court, including prepare yearly budget, manage court personnel, review and establish procedures for efficient operation of the court, and ensure that court is operating in accordance with Wisconsin Statutes
- Maintain effective professional relationships with Village Administrator, Village Board of Trustees, and other municipal department heads

Attorney/Contract Administration Leader Healthcare Project Management Shared Services USCAN & LatAm GE Healthcare, Wauwatosa, Wisconsin

2013-present

- Negotiate, draft, and review/edit strategic and transaction customer agreements, such as customer sales contracts, amendments, contract renewals and expansions, and customer requests for proposal
- Review risk terms and propose suitable alternatives to meet customer and business objectives
- Advise sales and business teams on compliant agreement structure and alternatives
- Provide training and day-to-day mentorship to Medical Facilities Construction Services (MedFACS) Project Managers
- Provide support for MedFACS Project Managers as a point of escalation for challenges related to contracting
- Identify and implement opportunities for simplification, including elimination of unnecessary tasks and utilizing consistent and standardization processes
- Maintain process rigor, leveraging project management principles and tools
- Communicate all requirements and commitments (both verbally and in writing) for project support to GE Healthcare staff and management
- Function as effective leader to all Healthcare Project Management project managers and staff
- Maintain alignment between project management team and Healthcare Project Management
- Assist Project Managers of Installation manage risk when dealing with requests from customers in the field

Attorney Hannan & Associates, LLC, Brookfield, Wisconsin

2003-2012

• Civil litigation practice: municipal, state, and federal courts

- Represented individuals and organizations in court including trials and motions, in depositions, and at mediation conferences
- Investigated claims and complaints against clients
- Counseled clients on a routine basis as legal issues and questions arose, as well as to help them avoid and manage risk
- Broad experience with client management (corporations and individuals)
- Pre-trial preparation, including strategy planning, brief-writing, and discovery
- Analyzed and interpreted legal documents
- Drafted legal documents (contracts, reports, releases, briefs, discovery)
- Prepared written reports to clients analyzing applicable law to help clients comply with the law, proposing strategies for managing the case or matter, and summarizing negotiations
- Legal research in many areas of the law in order to advise clients; municipal, state, and federal issues (including contract principles, construction law, Wisconsin trade practices, professional standards of care, laws governing public records, agency law, legal ethics, evidentiary and discovery issues, real estate practice, and others)
- Negotiated with opposing counsel

Attorney 2000 - 2003 McNally, Maloney & Peterson, S.C., Milwaukee, Wisconsin

- Civil litigation practice in state and federal court involving many areas of law including commercial litigation, employment, construction, municipal, real estate, professional malpractice, class actions, and RICO (Racketeering Influenced and Corrupt Organizations Act) claims in business litigation
- Represented clients in court, depositions, and mediation conferences
- Client management (corporations and individuals)
- Counseled clients on legal issues and questions as they arose
- Legal research in many areas of the law; municipal, state, and federal issues
- Analyzed and interpreted legal documents
- Prepared written reports to clients and colleagues analyzing the law
- Drafted legal documents (contracts, reports, releases, briefs, discovery)
- Pre-trial preparation, including strategy planning, brief-writing, and discovery
- Negotiated with opposing counsel

Attorney Gaines Law Offices, S.C., Milwaukee, Wisconsin

- Represented individuals and organizations in a wide variety of matters, including commercial litigation, title insurance defense, worker's compensation, real estate transactions, collection, probate, family law, and personal injury
- Represented clients in court, including trial, at depositions, and at mediation conferences
- Analyzed and interpreted legal documents
- Drafted legal documents (reports, contracts, releases, briefs, discovery)
- Legal research in many areas of the law; both state and federal issues
- Counseled clients on legal issues and questions
- Pre-trial preparation, including discovery
- Client management (corporations and individuals)
- Implementation of collection procedures
- Negotiated with opposing counsel

Education:

Juris Doctor

Marquette University Law School, Milwaukee, Wisconsin Recipient, Marquette University Law School Scholarship

B.A., Communications

Purdue University, West Lafayette, Indiana

Professional and Community Involvement:

Association for Women Lawvers, 1994-Present

- Former President of a 400-member organization represented the organization to members, to outside organizations, and to the public; prepared informational materials, speeches, and other materials to represent the organization; edited written materials prepared by others concerning the organization
- Member, Executive Committee and managed state-wide marketing for a day-long conference held in Milwaukee in 2012, "Get Your Gavel: Your Blueprint for Breaking the Judicial Glass Ceiling"
- Member, Board of Directors, 2008-Present (other offices held: Director of Professionalism, Director of Programs, Secretary, President-Elect, Past-President)
- Member, Community Outreach Committee, 1995-Present (Co-Chair, 2000-2010)
- Recipient, AWL Community Involvement Award, 2002; Founders Award, 2021

Association for Women Lawyers Foundation

- Member, Board of Directors, 2008-2009, 2011-2012, 2019-present
- Current officer

Community

- Member, Friends of the Hales Corners Library
- Whitnall Park Lutheran Church, Hales Corners, WI past member of congregational council, current officer of Endowment Board, Lector, Assisting Minister
- Hales Corners Park Spring Clean-Up regular participant

Bar Admissions:

Admitted to practice before the Courts of the State of Wisconsin, the U.S. District Courts for the Eastern and Western Districts of Wisconsin, and the U.S. Court of Appeals for the Seventh Circuit.

Member: Wisconsin Bar Association